**PDCF Community Grants**

**2023-2024 Application Form**

**ORGANIZATIONAL INFORMATION**

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| **Name of Organization:** | NAME |
| **Registered Charitable Number:** *(if available)* | Leave blank if not a registered charity. |
| **Non-profit Incorporation Number:** *(if available)* | Leave blank if not an incorporated non-profit. |
| **Address:** | ADDRESS OF ORGANIZATION |
| **Telephone:** | PHONE (so we can contact you) |
| **Email:** | EMAIL (so we can contact you) |
| **Website:** | Leave blank if you do not have a website |
| **Year Established:** | YEAR |
| **Contact Person:** | NAME |
| **Title:** | TITLE. |
| **Contact email:** | EMAIL (may be the same as above) |
| **Number of Employees:**  Full-Time  Part-Time | Please enter the number of both full-time and part-time employees.. |
| **\*\* If your organization is neither incorporated nor a registered charity, please attach one letter of reference from a community service organization or a registered charity that knows your group and can speak to your activities and accomplishments to date. \*\*** | |

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| **What is the purpose of your organization?** *(maximum 200 words)* |
| Click or tap here to enter text. |

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| **How are the operations of your organization funded?** |
| Click or tap here to enter text. |

**PROJECT INFORMATION**

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| **Amount Requested:** | DOLLAR FIGURE |
| **Project Start Date:** | START DATE |
| **Project Completion Date:** | END DATE |
| **Project Description:** | |
| 1. **Please briefly describe the project.** *(e.g. we want to buy warm swimsuits for dogs.)* | |
| Click or tap here to enter text. | |
| 1. **What are the project goals? What do you hope to achieve?** (the goals should be specific and measurable) *(e.g. by the end of May next year we find and outfit thirty short-haired dogs with swimsuits that will allow them to swim year-round)* | |
| Click or tap here to enter text. | |
| 1. **How will the project benefit the residents in the communities served by PDCF?** (i.e. Perth/Lanark Highlands/Tay Valley Township/Drummond-North Elmsley) *(e.g. people will be able to exercise year-round by swimming with their dogs in Lanark Highlands)* | |
| Click or tap here to enter text. | |

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| **Have you approached other sources of support for this project?** (Y/N) | | | YES / NO. | |
| **If yes, for each source state the name of the source, the kind and amount of the support** (e.g. money or in-kind) **and whether or not the source has already committed to provide the support.** | | | | |
| **Name of Source** | **Financial Support** *($$ amount)* | **In-Kind Support** *(i.e. goods or services)* | | **Confirmed** *(Y/N)* |
| Click or tap here to enter text. | $ | Please list all items | | Y/N |
| Click or tap here to enter text. | $ | Please list all items | | Y/N |
| Click or tap here to enter text. | $ | Please list all items | | Y/N |

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| **Please also provide any other information you think might be relevant to this grant application.** |
| Click or tap here to enter text. |

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| **How will your organization acknowledge the support of The Perth and District Community Foundation?**  **Please check all those that apply.** |
| Website  Printed material  Radio  Events  Other: Click or tap here to enter text. |

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| **On behalf of the organization, I acknowledge and agree that:**   1. Funds received from PDCF will be spent on the project by the reporting deadline. 2. Funds not used for this project will be returned to PDCF. 3. Failure to file a final report will lead to disqualification from future grants. 4. If PDCF gives a grant to the organization for this project, PDCF may publish the identity of the organization, a description of the project and the amount granted in any media and from time to time. 5. I have the authority to bind the organization. | |
| **Name and Signature:** | Click or tap here to enter text. |
| **Title:** | Click or tap here to enter text. |
| **Date:** | Click or tap here to enter text. |

**ATTACHMENTS TO BE INCLUDED:**

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| 1. **Detailed project budget** (10% administrative fee is allowed) 2. **One letters of reference** (for organizations that are NOT incorporated or registered as a charity) |